



12th September 2023

Dear Parent/Carer

Re: Open Evening

I am writing to inform you that the students will finish early on **Thursday, 21st September 2023 at 12.10 p.m.** This is due to our Open Evening for prospective students taking place later that day.

Student Volunteers

Students helping at the Open Evening will also need to leave school at this time, then return to the College at the correct time stated below:

Tour Guides - 3:30 p.m.

Departmental support - 3.45 p.m.

Free School Meals

Any student entitled to a free school meal will receive brunch during break in the morning.

School Bus

The school bus has been rearranged to accommodate the early finish or those students who use this form of transport.

The College will be open as normal on Friday, 22nd September and your child's attendance is vital.

Thank you for your support and co-operation.

Yours sincerely

D. Gidman

**Mr D Gidman
Headteacher**

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