



SAFEKEEPING OF STUDENTS' VALUABLES POLICY

Aim

To identify responsibilities for care of valuable items in St John Bosco Arts College including :

- Jewellery
- Mobile Phones
- iPods
- MP3 players

To ensure the safety and privacy of all students whilst attending St John Bosco Arts College and to remove the opportunity for cyber bullying and related issues through the use of portable equipment during the school day.

Policy

Students are requested not to bring any valuables into College. *If valuables are brought into College, they are the responsibility of the student.*

Where items are given to a member of staff for safekeeping, they will endeavour to ensure their safe keeping, but cannot be held responsible for any loss or damage.

If a member of staff considers it necessary to confiscate items from students, they will be placed in the PPC's college safe in an envelope clearly marked with the student's name and form. Items will be returned to students on the next school day after confiscation from 3.00 p.m. onwards

Mobile Phones

The College has a policy of permitting students to bring a mobile phone into College but it must be switched off and secured in the student's locker from 8.25 a.m. to 3.00 p.m. From September 2014 students will not be allowed to have mobile devices etc in their possession during the school day.

The College cannot be held responsible for loss or damage to any personal property brought in by students.