



Premises and Health and Safeguarding Committee

Terms of reference:

To:

- receive reports and an update on safeguarding;
- receive termly reports on the maintenance and development of the college building and grounds;
- consider and determine the programme for major refurbishments in consultation with the Personnel and Finance Committee and monitor its implementation;
- oversee the arrangements for repairs and maintenance;
- in consultation with the Leadership Team and the Finance Committee oversee premises-related funding bids;
- keep under review the Premises Development Plan and Accessibility Plan and monitor their implementation;
- monitor fire drill and accident reports;
- consider the College Health and Safety Policy and make recommendations for its adoption at the Governing Body; and monitor its implementation
- receive and consider responses to health and safety inspections and risk assessments;
- report progress on areas of concern identified in discharge of any of the responsibilities above;
- determine and oversee the arrangements for the approval of educational visits;
- inspect the building and grounds, where necessary, after meetings;
- oversee arrangements for the use of school premises by outside users;
- monitor the premises and health and safety aspects of the College Development Plan.

These terms of reference agreed by the Governing Body

19th September 2018

Name of Governor

Ms Marion Chute

Mr Barry Collins

Ms Anne-Marie Cresham

Miss Sophie Lewis-Newton

Chair of the Committee

Miss Sophie Lewis-Newton

Clerk to the Committee

Mrs Waters

Quorum

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