



Premises and Health and Safeguarding Committee

Terms of reference 2021

To:

- receive reports and an update on safeguarding;
- receive termly reports on the maintenance and development of the college building and grounds;
- consider and determine the programme for major refurbishments in consultation with the Personnel and Finance Committee and monitor its implementation;
- oversee the arrangements for repairs and maintenance;
- in consultation with the Leadership Team and the Finance Committee oversee premises-related funding bids;
- keep under review the Premises Development Plan and Accessibility Plan and monitor their implementation;
- monitor fire drill and accident reports;
- consider the College Health and Safety Policy and make recommendations for its adoption at the Governing Body; and monitor its implementation
- receive and consider responses to health and safety inspections and risk assessments;
- report progress on areas of concern identified in discharge of any of the responsibilities above;
- determine and oversee the arrangements for the approval of educational visits;
- inspect the building and grounds, where necessary, after meetings;
- oversee arrangements for the use of school premises by outside users;
- monitor the premises and health and safety aspects of the College Development Plan.

These terms of reference agreed by the Governing Body

8th September 2021

| Name of Governor | |
|--------------------------|--|
| Mr Barry Collins | |
| Ms Anne-Marie Cresham | |
| Mr Darren Gidman | |
| Miss Sophie Lewis-Newton | |
| Miss Cath O'Leary | |
| Mrs Sophie Saunders | |

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| Chair of the Committee | Mr Barry Collins |
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| Clerk to the Committee | Mrs Waters |
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| Quorum | 3 |
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