



21st September 2020

To: Parents/and those with parental responsibility of registered students at St John Bosco Arts College

Dear Parent or Carer

ELECTION OF PARENT GOVERNOR

A vacancy has arisen for a Parent Governor on the Governing Body and I am writing to invite nominations from parents/carers to fill these vacancies.

The successful candidate will become a full member of the Governing Body and serve for four years with effect from January 2021.

To be eligible for election, your child must be a registered student of this college when the election takes place.

Governing Body meetings of this college are usually held once per term at 5.00 p.m. on Wednesdays. Meetings usually last for approximately two hours. There is also the opportunity to serve on some of the Governing Body Committees.

It is important that appropriate checks are made on anybody who will be working in the college to prevent unsuitable people from gaining access to children. Accordingly, new governors must agree to provide proof of identity and undergo an enhanced DBS check in line with current advice issued by the Department of Education.

Details of the election procedure and nomination forms are attached. The closing date for completed nomination forms is Thursday, 15th October 2020.

If you wish to have further information regarding being a governor I should be pleased to answer your queries.

Thank you for your continued support for the college.

Yours sincerely

Caroline M Waters

Mrs C M Waters
Clerk to the Governing Body/
PA to the Headteacher/EVC

ST JOHN BOSCO ARTS COLLEGE

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