



September 2020

Dear Parent/Carer,

Re: Year 7 Form Tutor Meeting

Traditionally at this time in our school year I would invite our Year 7 parents and carers to meet a member of the year 7 team, to discuss how your daughter is settling in. Due to COVID-19, this year the year 7 team will be contacting you via telephone to discuss your daughter's progress.

This will take place on Thursday 8th October 2020 between 2pm and 5:30pm.

Please indicate below the times that you are available to receive a phone call.

Yours sincerely,

C Billington

Mr C Billington
Year 7 Pupil Progress Co-ordinator

Please complete the reply slip and return to your daughter's Form Tutor by Monday 5th October.

Pupil name: Form:

I am available to receive a call at the following times (please tick):

2.00 pm - 2.30 pm 2.30 pm - 3.00 pm 3.00 pm - 3.30 pm 3.30 pm - 4.00 pm

4.00 pm - 4.30 pm 4.30 pm - 5.00 pm 5.00 pm - 5.30 pm

Please indicate ALL slots in which you are available.

Signed:

Date:

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