



St John Bosco
ARTS COLLEGE

Thursday 21st December

Dear Year 7 Parents and Carers,

Re: Important Staffing Update - Pupil Progress Coordinator Change

I hope this letter finds you well as we move through the season of advent. As we look forward to the new year, I am writing to inform you of an important staffing change that will take effect from Monday, 8th January 2024.

After careful consideration and planning, we are pleased to announce that Miss Forster will be assuming the role of Pupil Progress Coordinator for Year 7. Many of you may already be familiar with Miss Forster, as she has been an invaluable member of our school community and has provided significant support to a number of Year 7 students via her work in care and safeguarding.

Miss Forster's dedication and commitment to student welfare have been evident in her previous roles, and we are confident that she will continue to excel in her new position. One key advantage of this transition is that Miss Forster will not have a teaching timetable, allowing her more dedicated time to focus on supporting the academic and personal development of our Year 7 students as they continue to flourish at St John Bosco.

I would like to express our sincere gratitude to Mr Billington, who has served as the Pupil Progress Coordinator for Year 7 until now. Mr Billington has played a crucial role in the students' transition to secondary school, and we are pleased to share that he will be taking up the new post as Subject Leader for Modern Foreign Languages (MFL). Mr Billington will continue to support the Year 7 cohort, ensuring a seamless handover to Miss Forster.

Furthermore, both Deputy Headteachers Mr. Boyle and Miss Lunney will also remain actively involved in supporting the Year 7 students, providing continuity and additional assistance.

We understand the importance of consistency and support during this crucial phase of your child's education, and we believe that these changes will further enhance the overall experience for our Year 7 students.

If you have any questions or concerns about this transition, please do not hesitate to contact us. We are committed to ensuring that the change is as smooth as possible for both parents and students.

I hope that everyone has an enjoyable, safe and healthy Christmas and New Year.

May you and your families have the gift of faith, the blessing of hope and the peace of Christ's love at Christmas and always.

Yours sincerely

D. Gidman

Mr D Gidman
Headteacher



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